



Robin Shaji

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Kerala- India**

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Personal Information	Date of Birth: April 20, 1997 Nationality: Indian Gender: Male
Career Objective	To constantly sharpen and extend my skill and work on new ideas and establish myself as a valuable professional while making significant contribution to the organization.
Profile	<ul style="list-style-type: none">✓ Dedicated professional having analytical mind-set, creativity and effective capabilities.✓ Proven interpersonal, communications and multi-tasking skills. Adaptable team player, recognized for willingness to learn and share acquired skills.✓ Have experience working infast-paced environment demanding strong organizational, technical and interpersonal skills.✓ Confident and poised with individuals at all levels.✓ Attention to Detail, Time Management,✓ Ability to prioritize and resourceful in completing assignments.
Professional Experience Position Held	Christ College of Science and Management, Malur, Karnataka (September 2020 to Current) Assistant Professor, Department of Commerce
Duties & Responsibilities	<ul style="list-style-type: none">✓ Teach courses in Marketing management, Retail management, Accountancy, Monetary system to both undergraduate and graduate students.✓ Prepare syllabi, curricula, reading materials, tests, and quizzes and create curricula in accordance with departmental standards.✓ Regularly meet with students during office hours to address concerns and offer feedback and accordingly provide extra assistance to students as needed.✓ Deliver lectures and facilitate classroom discussions on analysis, thereby facilitating the student's interest in the subject and making

them comfortable with the course.

- ✓ Grade exams and papers, giving detailed feedback and keep thorough records of student scores and attendance.

Education

- 2018 - 2020 **Masters Degree in Commerce (MCOM), Christ College of Science and Management Malur – Bangalore North University, Karnataka.**
- 2015 - 2018 **Bachelor's Degree in Commerce (BCOM), St. Marys College Sultan Bathery- Calicut University, Kerala.**
- 2015 **GRADE XII, Sacred Heart Matriculation Higher Secondary School Kayyunni- India.**
- 2013 **GRADE X, Auxilium English Medium School Vaduvanchal – Indian Certificate of Secondary Education, India.**

Computer Skills

- ✓ Knowledge of Tally-Accounting Software
- ✓ MS Office; and
- ✓ Familiar with SQL and HTML.
- ✓ Java and C++ Programming

Achievements & Awards

- ✓ Secured school First Rank for Grade XII exam and secured full marks for Accountancy.
- ✓ Done Teaching Practice of 30 hrs in our College for BCOM Students and participated in Advaya conducted by the Commerce Department of Christ College of Science and Management Malur.
- ✓ Participated and presented a paper “A study on customer perception towards online shopping” on National Conference Synergy 2019 held at Christ college of Science and Management Malur.
- ✓ Participated and presented a paper titled “A study on customer perception towards social media marketing” on National Conference Synergy 2020 held at Christ college of Science and Management Malur.
- ✓ Participated in a workshop on “Data Analytics (SPSS)” organized by Department of Computer Science.

Books and Publications

- ✓ Authored and Published a Book titled “**Shipping & Ocean Freight Management**” with **ISBN: 978-93-94689-24-4** in the field of Commerce and Logistics.
- ✓ Authored and Published a Book titled “**India & Indian Constitution**” with **ISBN: 978-93-94689-36-7** in the field of Commerce and Indian Law, Constitution.

Skills & Competencies

- ✓ Controlled and energetic approach to managing multiple priorities.
- ✓ Excellent communication, organizational, interpersonal and time management skills;
- ✓ Ability to work under pressure, organized and flexible;
- ✓ High level of accuracy and attention to detail; and
- ✓ Hardworking, punctual and adaptable to all work environments

References

Mr. Jose Francis
Program Coordinator UG & PG, Department of Commerce,
Christ College of Science and Management
Alambady P.O Malur Karnataka
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Mrs. Sandhya Villies
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Declaration

I hereby declare that all the details furnished here are true to my knowledge and belief.

